



Town of Simsbury

933 HOPMEADOW STREET

P.O. BOX 495

SIMSBURY, CONNECTICUT 06070

Office of the Town Clerk

CIVIL UNION LICENSE and CERTIFICATE

Congratulations! We are providing the enclosed information for your convenience. This will simplify the process when you come into the Town Clerk's Office to apply for your civil union license. **Both partners must apply for the license in person in the same town.**

Please read all of the information. Once you have reviewed it, call us at (860) 658-3243 if you have any questions.

Come in to apply for the civil union license within 65 days of the ceremony. Please be sure to bring the following:

1. Identification with a photograph for residents of Connecticut and for non-residents (e.g. driver's license).
2. Additional identification if you are a Connecticut resident and your driver's license does not show your current address (e.g. utility bill).
3. Civil Union License Worksheet with the top half of the form completed. **Please print.**
4. Fee of \$30.00 (Check or cash)

If you live in Connecticut, you may apply for the license in the town where the ceremony will occur **or** in your town of residence, if different. **Both partners must apply in the same town.** If neither of you lives in Connecticut, you may apply for the license only in the town where the ceremony will occur.

You do not need to make an appointment to apply for the license. We hope that you find this information helpful.

Enclosures

As of October 1, 2005

Telephone (860) 658-3243
Facsimile (860) 658-3206

www.townofsimsbury.com

An Equal Opportunity Employer
8:30 – 7:00 Monday
8:30 – 4:30 Tuesday through Friday